

City of Livingston
INVITATION FOR BIDS

One (1) 2005 or Newer
Peterbilt Model 389 Truck (or equivalent)

Sealed bids will be opened at 10:00 a.m. Mountain Time, Monday March 24, 2025, in the City Clerk's Office, Livingston City Hall, 220 East Park Street, Livingston, Montana 59047, for one (1) new or used Peterbilt Model 389 Truck (or equivalent).

1. INTRODUCTION AND PURPOSE

Bidders are required to read and understand all information within this entire bid package. By responding to this Invitation for Bids (IFB), the bidder agrees to read and understand these documents.

The purpose of this IFB is to furnish and deliver to the City of one (1) new or used Peterbilt Model 389 Truck from model year 2005 or newer, meeting or exceeding the specifications of this proposal. Said equipment shall include all items necessary for efficient operation whether or not specifically mentioned in these specifications.

2. COMMUNICATION WITH THE CITY

All vendor communications concerning this IFB shall be directed to:

Grant Gager
City Manager
220 E. Park Street
Livingston, MT 59047
ggager@LivingstonMontana.org

3. BID RESPONSE DATE AND LOCATION

- a) Bids must be received by the City Clerk no later than 10:00 a.m. Mountain Time, Monday March 24, 2025.
- b) Hard copy original Bids are preferred. However, FAX and email submittals to the addresses above are acceptable with prior approval from the City Manager.
- c) Responses should be in a sealed envelope clearly marked and addressed as follows:

Peterbilt Truck Bid
Attn: Grant Gager
City Hall
220 E. Park Street
Livingston, MT 59047

- d) Please be advised that the address cited in item 3 (c) above is the physical location of City Hall, the City of Livingston's mailing address is:

City Hall
220 E. Park Street
Livingston, MT 59047

Should the bidder respond by US Mail, please be certain to use the mailing address on the mailing label, clearly marking the outside of the envelope or box, "Peterbilt Truck Bid." Inside the mailing envelope or box, please refer to instructions in item 3 (c) above.

- e) The City requires one original bid.
- f) The vendor or bidder has full and complete responsibility to ensure the Bid arrives at City Hall within the deadline. The City assumes no responsibility for the delays caused by the US Postal Service or any other delivery service. Postmarking by the due date will not substitute for the actual receipt of response by the date due. Bids will be opened at the due date and time. Responses arriving after the deadline may be returned, unopened, to the vendor or bidder, or may simply be declared non-responsive and not subject to evaluation, or may be found to have been received in accordance with the solicitation requirement, at the sole determination of the City Manager.
- g) Bid response must be signed by an official authorized to legally bind the Bidder.
- h) The City of Livingston will consider supplemental brochures and materials. Bidders are invited to attach any brochures or materials that will assist the City in evaluation.

4. BID OPENING

- a) The Bid shall be publicly opened by the City at the date and time specified, at the Livingston City Hall. The City requests bidders honor the City effort to safeguard pricing or proposal information until an Intention to Award is announced.
- b) With this preference stated, the City shall continue to properly fulfill all public disclosure requests for such information as required by Idaho Law.
- c) Should any bidder request pricing information prior to City award, all bidders may be informed of such by the City.

5. BASIS OF AWARD

Award of contract by City of Livingston will be based upon most responsible and responsive bid submitted. No significant deviation from the terms of this specification is acceptable. The City of Livingston reserves the right to reject any or all bids as authorized by law and to award the contract to other than the lowest bidder at its discretion, in the best interests of the City of Livingston.

6. Effective Dates of Offer

Offer price and costs in Vendor submittal must remain valid for at least ninety (90) days or until City completes award. Should any vendor object to this condition, the vendor must provide objection through a question and/or complaint to the Buyer prior to the bid closing date.

Taxpayer Number and W-9

Unless the apparently successful Vendor has already submitted a fully executed Taxpayer Identification Number and Certification Request Form (W-9) to the City, the apparently successful Vendor must execute and submit this form prior to the contract execution date.

Cost of Preparing Bids

The City will not be liable for any costs incurred by the Bidder in the preparation of Bids submitted in response to this IFB including, but not limited to, costs incurred in connection with the Bidder's participation in demonstrations and the pre-Bid conference.

Bidder Responsibility

It is the Bidder's responsibility to examine all specifications and conditions thoroughly, and comply fully with specifications and all attached terms and conditions. Bidders must comply with all Federal, State, and City laws, ordinances and rules, and meet any and all registration requirements where required for contractors as set forth in the Idaho Statutes.

Changes in Bids

Prior to the bid submittal closing date and time established for this IFB, a Bidder may make changes to its bid provided the change is initialed and dated by the Bidder. No change to a bid shall be made after the bid closing date and time.

Errors in Bids

Bidders are responsible for errors and omissions in their Bids. No such error or omission shall diminish the Bidder's obligations to the City.

Withdrawal of Bid

A submittal may be withdrawn by written request of the submitter, prior to bid closing. After the closing date and time, the submittal may be withdrawn only with permission of the City.

Rejection of Bids and Rights of Award

The City reserves the right to reject any or all Bids at any time with no penalty. The City also has the right to waive immaterial defects and minor irregularities in any submitted Bid.

7. MANUALS

An operator's manual shall be furnished by the successful bidder.

8. DELIVERY

Vehicle delivery will be arranged by the City after approval of contract award by City Commission. Delivery is expected to occur within ninety (90) days of bid opening.

9. EXCEPTIONS TO BID SPECIFICATIONS

On a separate page, please list all deviation in specifications. List by title and item.

10. PRODUCT SPECIFICATIONS & WARRANTY

Make: Peterbilt
Model: 389
Year: 2005 (or Newer)
Engine: Cummins 650 Horsepower *
Equipment: Hydraulic Power Take-off Kit (Wet Kit)
18-Speed Transmission

* Original engines shall have less than 25,000 running hours
Rebuilt engines shall have less than 5,000 running hours