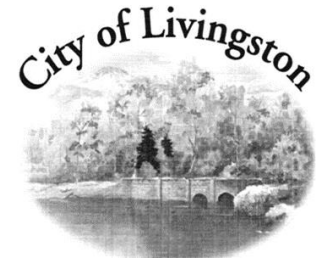


City of Livingston  
Department of Planning  
220 E. Park St.  
Livingston, MT 59047  
(406)222-4903  
[planning@livingstonmontana.org](mailto:planning@livingstonmontana.org)

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## City of Livingston Zoning Text Amendment Application Instructions

A Zoning Text Amendment (ZTA) is required to change the language in the City of Livingston Zoning Ordinance.

Zoning Text Amendments require a public hearing before the Zoning Commission for a recommendation to the City Commission, and are approved or denied by the City Commission. All ZTAs are evaluated by the Zoning Commission and City Commission based upon the following criteria:

1. Why is there a need for the change to the Zoning Ordinance?
2. How will the public interest be served if this application is granted?
3. Compliance with 76-2-304 MCA:
  - In accordance with the adopted Growth Policy.
  - Designed to secure safety from fire and other dangers.
  - Promote public health, public safety, and general welfare.
  - Facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements.
  - Consider the adequate provision of light and air.
  - Consider the effect on motorized and non-motorized transportation systems.
  - Consider the promotion of compatible urban growth.
  - Consider the character of the district and its peculiar suitability for particular uses.
  - Consider conserving the value of buildings and encouraging the most appropriate use of land throughout the jurisdictional area.

**It is highly recommended that you meet with planning staff prior to applying for a ZTA.**

### Submittal Requirements:

- Completed Application Form.
- Cover letter with a description of the project and how the project meets the criteria included in these instructions.
- The proposed changes to the text of the Zoning Ordinance and the portion of the text to be changed.
- The ZTA review fee.

All documents shall be submitted on either 8 1/2" x 11" or 11" x 17" paper. Additionally, digital copies of the submittal in PDF file format are required.



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## City of Livingston Zoning Text Amendment Application

1. **Property Owner Name:** \_\_\_\_\_

2. **Location of Property**

General Location: \_\_\_\_\_

Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Zoning District: \_\_\_\_\_

3. **Contact Information**

*Property Owner*

Home Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Primary Contact/ Applicant*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Secondary Contact*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**4. Proposal**

Description of the Zoning Change: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby certify that the information included in this application is true and accurate.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date